

GO GOODWINS COACHES LIMITED

SMOKING POLICY

POLICY STATEMENT

From 1 July 2007, smoking has been banned in virtually all enclosed public spaces and workplaces in the UK.

It has been proved conclusively that smoking is the major, yet avoidable cause of some cancers, stroke and heart disease. Furthermore, the adverse health effects of passive smoking are well recognised but are more difficult to avoid as passive smoking can often be outside the control of the non-smoking individual. The Company is committed to complying with the law and protecting the health, safety and welfare of its workers by providing a safe place of work and protecting all workers, service users, customers and visitors from exposure to smoke.

All the Company's workplaces (including the Company's vehicles) are smoke free and all workers and visitors have a right to a smoke free environment.

This policy complies with the Health Act 2006 and associated regulations. The Company is committed to a programme of action to make this policy effective and to bring it to the attention of all staff.

BREACH OF THE POLICY

Please be aware that breach of this policy will be treated as **Gross Misconduct** in accordance with the Company's disciplinary procedure and may result in summary dismissal. Smoking in smoke free premises or vehicles is also a criminal offence and may incur a fixed penalty fine and possible criminal prosecution.

You are required to acknowledge safe receipt of this information by signing below, which confirms that you have read the above and understand this policy.

Sally Goodwin